

Completing the Directors/Trustees and Like Officials Worksheet

Public information

Information from this column is available to the public.

Enter the last name, first name, and initial of the director/trustee or like official.

Term:

Start date: Enter the date the person started in the position.

End date: Enter the date the person left the position. If the person has not left the position, leave this field blank.

Position: Enter the title of the position being held. Each position is generally identified in an organization's governing documents (for example, president, treasurer, secretary). A registered charity may have other officials that have governing powers similar to those of a director or trustee. For example, a religious leader with some governing authority would be considered a like official.

At arm's length with other directors: Tick **Yes** if the person is at arm's length with all other directors/trustees or like officials.

At arm's length is a concept that describes a relationship in which two persons act independently of each other and are not related. Related persons are individuals who are related to each other by blood, marriage or common-law partnership, or adoption. It is also possible that individuals not related by a family connection, but by close business relations, may still be considered not at arm's length. For more information on arm's length, go to canada.ca/cra-forms, select Technical information, then Income Tax, see Income tax folios, select Series 1, then Folio 5 Transfer of Income, Property or Rights to Third Parties, and see Chapter 1 Related Persons Dealing at Arm's Length.

Confidential data

Information from this column will stay confidential and will not be made available to the public except in circumstances in which the release of any or all of the information is required by law or, in certain circumstances, permitted by law.

According to the Income Tax Act, circumstances in which the law requires or permits such information to be disclosed include a court order, warrant, or subpoena issued for a criminal proceeding under an act of Parliament or a legal proceeding relating to the administration or enforcement of the Income Tax Act, the Canada Pension Plan, the Unemployment Insurance Act, or the Employment Insurance Act, or any other act of Parliament or law of a province that allows a tax or duty to be imposed or collected.

Other circumstances in which we are required or permitted by law to disclose certain records include a request made under the authority of the Auditor General Act, a warrant issued by the Canadian Security Intelligence Service Act, and enquiries from the Department of Finance Canada for information to form or evaluate fiscal policy.

Residential address: In the proper spaces, enter the full home address, including the street number, street name, city (which could be a town, village, or other municipality), province or territory, and postal code of each director/trustee or like official.

Phone number: Enter the telephone number at which the person can be reached during the day.

Date of birth: Enter the person's date of birth so that the CRA is better able to identify the individuals who are responsible for managing the charity.

If the director/trustee or like official lives outside the country, enter the person's full mailing address, including the country.



You must give us complete information for each director/trustee and like official who, at any time during the fiscal period of this return, was a member of the charity's board of directors/trustees. Directors/trustees and like officials are persons who govern a registered charity. See the reverse for information on filling out this form.

Total number of directors/trustees and like officials:

Public Information				Confidential data					
Last name: ROSS		First name: MARLENE		Initial:		Residential address - Street number and name: 34 STRATFORD LANE			
Term ▶ Start date (Y/M/D):		End date (Y/M/D):		City: LANSDOWNE		Prov/Terr: ON		Postal code: K 0 E 1 N 0	
Position: PRESIDENT		At arm's length with other Directors?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 9 0 4 0 6	
Last name: ROSS		First name: DON		Initial:		Residential address - Street number and name: 34 STRATFORD LANE			
Term ▶ Start date (Y/M/D): 2 0 1 4 0 8 2 3		End date (Y/M/D):		City: LANSDOWNE		Prov/Terr: ON		Postal code: K 0 E 1 N 0	
Position: DIRECTOR		At arm's length with other Directors?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 9 0 2 1 0	
Last name: LOWANS		First name: ED		Initial:		Residential address - Street number and name: 3401 COUNTY ROAD 3			
Term ▶ Start date (Y/M/D): 2 0 1 3 0 9 1 4		End date (Y/M/D):		City: LANSDOWNE		Prov/Terr: ON		Postal code: K 0 E 1 N 0	
Position: VICE PRESIDENT		At arm's length with other Directors?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 9 0 5 0 5	
Last name: LAPOINTE		First name: YOLANDE		Initial:		Residential address - Street number and name: 242 EDEN GROVE LANE			
Term ▶ Start date (Y/M/D): 2 0 1 4 0 8 2 3		End date (Y/M/D): 2 0 1 8 0 4 0 3		City: LANSDOWNE		Prov/Terr: ON		Postal code: K 0 E 1 L 0	
Position: DIRECTOR		At arm's length with other Directors?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 5 0 7 2 2	
Last name: LAMB		First name: MARY JANE		Initial:		Residential address - Street number and name: 100 DIXIE ROAD			
Term ▶ Start date (Y/M/D): 2 0 1 3 0 9 1 4		End date (Y/M/D):		City: ATHENS		Prov/Terr: ON		Postal code: K 0 E 1 B 0	
Position: DIRECTOR		At arm's length with other Directors?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 8 0 7 1 4	
Last name: AMBROSE		First name: JOHN		Initial:		Residential address - Street number and name: 30 BALLEYCONOE ROAD			
Term ▶ Start date (Y/M/D): 2 0 1 3 0 9 1 4		End date (Y/M/D):		City: MALLORYTOWN		Prov/Terr: ON		Postal code: K 0 E 1 R 0	
Position: SECRETARY/TREASURER		At arm's length with other Directors?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 2 1 1 2 4	
Last name: WARNER		First name: DAVE		Initial:		Residential address - Street number and name: 1138 1000 ISLANDS PARKWAY			
Term ▶ Start date (Y/M/D): 2 0 1 3 0 9 1 4		End date (Y/M/D):		City: MALLORYTOWN		Prov/Terr: ON		Postal code: K 0 E 1 R 0	
Position: DIRECTOR		At arm's length with other Directors?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D): 1 9 4 2 0 7 0 9	
Last name:		First name:		Initial:		Residential address - Street number and name:			
Term ▶ Start date (Y/M/D):		End date (Y/M/D):		City:		Prov/Terr:		Postal code:	
Position:		At arm's length with other Directors?		<input type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D):	
Last name:		First name:		Initial:		Residential address - Street number and name:			
Term ▶ Start date (Y/M/D):		End date (Y/M/D):		City:		Prov/Terr:		Postal code:	
Position:		At arm's length with other Directors?		<input type="checkbox"/> Yes <input type="checkbox"/> No		Phone number		Date of birth (Y/M/D):	

CRA: THOUSAND ISLANDS WATERSHED LAND TRUST

Political activities

Schedule 7

A registered charity may pursue political activities only if the activities are non-partisan, related to its charitable purposes, and limited in extent. A political activity is any activity that explicitly communicates to the public that a law, policy or decision of any level of government inside or outside Canada should be retained, opposed, or changed.

1 Describe the charity's political activities, including gifts to qualified donees intended for political activities, and explain how these relate to its charitable purposes.

2 Identify the way the charity participated in or carried out political activities during the fiscal period.

		Resources used			
		Select all the boxes that apply			
		Staff	Volunteers	Financial	Property
<i>N/A</i>					
Media releases and advertisements	700	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conferences, workshops, speeches, or lectures	701	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Publications (printed or electronic)	702	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rallies, demonstrations, or public meetings	703	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Petitions, boycotts (calls to action)	704	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter writing campaign (printed or electronic)	705	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet (website, social media (Twitter, YouTube))	706	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gifts to qualified donees for political activities	707	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	708	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Funding from outside of Canada for political activities

3 If the charity entered an amount on line 5032, Question 5(d) in Section C, complete the table below. Enter the political activity that the funds were intended to support, the amount received from each country outside Canada, and the corresponding country code (using the codes provided in Schedule 2). For more information on how to complete this table, see Guide T4033.

Political activity	Amount	Country Code

Expenditures:

Advertising and promotion	4800	\$	0
Travel and vehicle expenses	4810	\$	0
Interest and bank charges	4820	\$	56
Licences, memberships, and dues	4830	\$	1,014
Office supplies and expenses	4840	\$	687
Occupancy costs	4850	\$	1,303
Professional and consulting fees	4860	\$	9,136
Education and training for staff and volunteers	4870	\$	0
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applicable)	4880	\$	7,069
Fair market value of all donated goods used in charitable activities	4890	\$	0
Purchased supplies and assets	4891	\$	0
Amortization of capitalized assets	4900	\$	0
Research grants and scholarships as part of charitable activities	4910	\$	0
All other expenditures not included in the amounts above (excluding gifts to qualified donees)	4920	\$	121,662
Specify type(s) of expenditures included in the amount reported at 4920	4930	INSURANCE, LAND STEWARDSHIP, PRC	
Total expenditures before gifts to qualified donees (add lines 4800 to 4920)	4950	\$	140,927

Of the amounts at lines 4950 and 5031 (reported at C5 Political activities (c)):

(a) Total expenditures on charitable activities	5000	\$	127,545
(b) Total expenditures on management and administration	5010	\$	13,382
(c) Total expenditures on fundraising	5020	\$	0
(d) Total expenditures on political activities, inside or outside Canada, from question C5 (b)	5030	\$	0
(e) Total other expenditures included in line 4950	5040	\$	0
Total amount of gifts made to all qualified donees	5050	\$	0
Total expenditures (add lines 4950 and 5050)	5100	\$	140,927

Other financial information

Permission to accumulate property:

Only registered charities that have written permission to accumulate should complete this section.

• Enter the amount accumulated for the fiscal period, including income earned on accumulated funds	5500	\$	0
• Enter the amount disbursed for the fiscal period for the specified purpose	5510	\$	0

Permission to reduce disbursement quota:

If the charity has received approval to make a reduction to its disbursement quota, enter the amount for the fiscal period

5750	\$	0
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Property not used in charitable activities:

Enter the average value of property not used for charitable activities or administration during:

• The 24 months before the beginning of the fiscal period	5900	\$	0
• The 24 months before the end of the fiscal period	5910	\$	0